



## Town of North Beach Board of Ethics Commission Planning Meeting

**Date:** Monday, November 21, 2022

**Location:** North Beach Town Hall

**Begin:** 3:30 PM

**Adjourn:** 4:01 PM

**Attendees:**

Earl McDaniels, Ethics Board Member  
Maxine Roth, Ethics Board Member  
Roslind White, Ethics Board Member  
Karen Ruff, Legal Counsel

**Staff:**

Stacy Milor, Town Clerk

**Agenda**

- Minutes from the October 24, 2022, Meeting
- Selection of Chair to the Board
- Update on Ordinance 22-05 – Chapter 9 Ethics
- Local Government Ethics Law Annual Certification
- Review Ethics Commission Policies and Procedures for adoption
- New Business
- Next Meeting
- Adjournment

**Minutes from the October 24, 2022, Meeting**

**MOTION** made by Maxine Roth to approve the minutes from the October 24, 2022, Meeting as submitted. Seconded by Roslind White. All in favor. **Motion carries.**

**Selection of Chair**

- **MOTION** made by Maxine Roth to appoint Roslind White as the chairperson of the Ethics Commission. Seconded by Earl McDaniels. **All in favor and Rosalind White accepts the appointment.** **MOTION** made by Roslind White to appoint Earl McDaniels as the Vice-Chair of the North Beach Ethics Commission. Seconded by Maxine Roth. **All in favor. Earl McDaniels accepts the appointment.**

**Update on Ordinance 22-05 – Chapter 9 Ethics**

- The State Ethics Commission approved the Town of North Beach Ethics Ordinance on November 18, 2022.

**Local Government Ethics Law Annual Certification**

- Rosalind White prepared the annual certification with all Board members signing. Stacy Milor, Town Clerk will submit the appropriate documents to the State Ethics Commission.

**Review Ethics Commission Policies and Procedures**

- **MOTION** made by Rosalind White to approve the Rules of Procedure of the North Beach Ethics Commission. Seconded by Earl McDaniels. All in favor. **Motion carries.**
- **MOTION** made by Rosalind White to approve the North Beach Ethics Commission Regulations relating to Advisory Opinions. Seconded by Earl McDaniels. All in favor. **Motion carries.**

**Old Business**

- Committee members asked how frequently the committee will meet. Karen Ruff explained at least twice a year to review financial disclosures and complete the annual certification. Additional meetings can be called if the Town receives any complaints.

**Adjournment**

- **MOTION** made by Maxine Roth to close the meeting at 4:01 pm. Seconded by Earl McDaniels. All in favor. **Motion carries.**